**WORK PACKAGE 4 – CAPACITY BUILDING**

**TEMPLATE FOR COLLECTION OF GOOD PRACTICES**

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| **Name of the best practice** | Branch of industry meeting |
| **Country** | Finland |
| **Description** | In Finland VET is based on trainig periods which are organized in working life together with companies.  The vocational skills required for completing the Vocational qualification are demonstrated by performing practical tasks in authentic situations and work processes in working life.  Vocational colleges can organize branch of industry meetings annually  In meetings we try to make agreement how on the job learning is arranged, what are the benefits for the students (for example food), how the mentors are trained ect.  What are the working life needs in the future, what kind of skills and competences are usefull for our students when they graduate and start working in industry.  Are there any updating training needs for involved companies and how vocational college can produce needed trainings for them |
| **Who is involved? How were they motivated to participate?** | Companies  Vocational college  Teachers  Branch of industry meeting is good chance for company to ensure availability of skilled workers in the future in they can offer on the job learning possibilities for students.  If companies don´t have need for labourers they might not be interested to take part in branch of industry meetings. |
| **Benefits** | We learn to know needs fo both sides; industry and college  On the job learning is ensured and companies know what kind of work tasks student should do that they can take part to competens tests  College offers updatin training for companies which they think is needed  Colleges network of companies offering on the job leaning gets bigger also gives possibility for students to choose for him/her the best possible training place |
| **Challenges and how they were overcome** | If companies don´t have need for labourers they might not be interested to take part in branch of industry meetings.  Quite often vocational colleges don´t know the person in company, who is in charge staffs updating trainings and who is the person to arrange students training periods. Invitation can go to wrong person or address.  If branch of industry meetings are organized systematicly for instance annually it is obvious that same companies will participate almost every meeting. |
| **Step by step for the implementation of the good practice (transferability to other VET college)** | The date for meeting should be confirmed when planning the next years calendar  The names and addresses for right contact persons should be verified from companies  Invitations and agenda should be sent at least two months before meeting  Book auditorium and get good refreshments  Remember branch of industry meeting is interactive  Collect feedback from company representatives  Both sides do what was agreed at meeting  During the next year vocational college offers to companies trainings they asked |